ID 006173



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**Mhd. Majed Al Sabe**

Gender

Male

Nationality

Syrian

Date of Birth

1955-07-22

Current address:

Country

Syria

City

Damascus

Address

Tanzeem Kafar Souseh 163

Fixed Phone

+963-11-2155319

Mobile Number

+963-944-243362

E-mail Address

majedsabe@hotmail.com

Marital Status

Not Single

Military Service

Finished On 1982-01-01

Driving License

type B - 2003-03-11

Targeted Job

Objectives

Translation, Accounting, finance, auditing position.

Targeted Job Type

Full time - Part Time

Targeted Job Category

Translation/Editorial Writing - Finances/Accountancy

Desired Work Location

Damascus

Availability to join a job

Within 2 weeks

Desired Net Salary

Confidential

Experiences

Company Name

Orient Group

Start Date

2012-04-03

End Date

Still Working

Job Title

Audit Manager

Field of Work

Finances/Accountancy

Job Type

Free Lancer

Work Place

Syria / Damascus

Net Salary

Confidential

Company Description

Licensed audit office for listed companies

Responsibilities

Responsiblility of all audit business at the office

Company Name

SFPA , Syrian Family Planning Association

Start Date

2016-03-17

End Date

Still Working

Job Title

Senior Accountant

Field of Work

Finances/Accountancy

Job Type

Full time

Work Place

Syria / Damascus

Net Salary

90900 SYP

Company Description

Non Profit Organization   
Member of the IPPF in London   
Reports to the regional office in Tunisia   
Audite by some fund donors such as UNESCO, UNDP..

Responsibilities

Most of the FM duties and others

Benefits

Very little

Company Name

Syrian Insurance Fideration

Start Date

2011-01-04

End Date

2012-02-04

Job Title

Deputy Finance Manager

Field of Work

Finances/Accountancy

Job Type

Full time

Work Place

Syria / Damascus

Net Salary

78000 SYP

Company Description

A fediration collecting 14 insurance companies, and leading 2 cars insurance projects ( Internal and Boarder)   
with branches all around Syria.

Responsibilities

Deputy FM, supervising 10 staff, management reporting, contracts control and daily mail.

Benefits

13th salary, Bonus, Health insurance

Company Name

Petro Canada

Start Date

2007-03-01

End Date

2010-07-22

Job Title

Accountant payables

Field of Work

Finances/Accountancy

Job Type

Full time

Work Place

Syria / Damascus

Net Salary

Confidential

Company Description

Multinational oil company

Responsibilities

Accounts Payables, presentations.

Benefits

13th salary, health insurance, bonus.

Company Name

Syria Shell Petroleum Development

Start Date

1987-01-01

End Date

2005-03-15

Job Title

Accountant

Field of Work

Finances/Accountancy

Job Type

Full time

Work Place

Syria / Damascus

Net Salary

Confidential

Company Description

Multinational Oil Company   
Syria Shell Petroleum Development

Responsibilities

Budget and Repotting   
General Accountant

Benefits

So many

Company Name

General Co.for Eng. & Consulting

Start Date

1982-01-01

End Date

1987-01-01

Job Title

Chief accountant

Field of Work

Finances/Accountancy

Job Type

Full time

Work Place

Syria / Damascus

Net Salary

3500 SYP

Company Description

A big General Engineering and consulting company covers all Syria and some projects abroad

Responsibilities

All accounting related responsibilities

Benefits

Salary

References

Reference Name

Company

Job Title

Contact Info

Mr. Khaled Khatib

Syria Shell Petroleum Development

Manager

khaled.khatib@shell.net.sy  
+963-933-288085

Dr. Dr. Lama Mouakea, Executive Manager

SFPA , Syrian Family Planning Association

Executive Manager

Lama.m@syria-fpa.org  
+963-11-3330714

Education

Degree Name

Audit Licence

Graduation Year

1989

Educational Institution

Damascus

Degree

Diploma

Location

Damascus

Major

Auditing

Description

A Licence to Audit Accounts

Degree Name

Sworn Translator

Graduation Year

1986

Educational Institution

Ministry of Justice

Degree

Diploma

Rate

A

Location

Damascus

Major

English / Arabic Translating

Description

A Sworn Translating certificate

Degree Name

Graduation

Graduation Year

1979

Educational Institution

University of Damascus

Degree

Bachelor/ License Degree

Rate

Good

Location

Damascus

Major

Accounting

Description

Bacholer of Accounting and Commerce

Languages

Mother Tongue

Arabic

**Foreign Languages**

Language

Reading

Speaking

Writing

English

Excellent

Excellent

Excellent

French

Good

Good

Poor

Italian

Good

Poor

Poor

Attended Courses

Course Name

Planning & Decision Making Course

End Date

1998

Institute

Lensbury Training Center

Certified

Yes

Location

United Kingdom

Course Field

Accounting

Description

This course was attended in London (By Shell)

Course Name

Business Objects

End Date

1998

Institute

Business Objects in Beirut

Certified

Yes

Location

Lebanon

Course Field

Reporting tool

Description

A reporting program linked to the accounting system

Course Name

Influencing & Negotiating Skills

End Date

1998

Institute

Shell courses

Certified

Yes

Location

Damascus

Course Field

none core training

Description

A training course how to deal with others

Course Name

Process review&Internal Audit

End Date

1999

Institute

Shell courses

Certified

Yes

Location

Damascus

Course Field

Auditing

Description

Shell training

Course Name

Financial Controls Course

End Date

2000

Institute

PDO Shell Oman

Certified

Yes

Location

Oman

Course Field

auditing and controls

Description

Audit and controls

Course Name

Creating and Communicating Management Information

End Date

2002

Institute

Lensbury Training Center

Certified

Yes

Location

United Kingdom

Course Field

management information

Description

Management information

Course Name

EP accounting and reporting course

End Date

2003

Institute

Shell courses

Certified

Yes

Location

Netherlands

Course Field

Oil accounting and reporting

Description

Oil accounting and reporting training

Course Name

Art of Change

End Date

2004

Institute

Shell courses

Certified

Yes

Location

Damascus

Course Field

Non core training

Description

Trainig for the change management

Course Name

Business Decision Support

End Date

2004

Institute

Lensbury Training Center

Certified

Yes

Location

United Kingdom

Course Field

Economics

Description

Training how to deal with different choices in business

Mini Interview

**In your opinion, what is the job that suits you the most?**  
Accounting and financial reporting, Translating,and interpreting

**Which is the department you would like to work in (please write down only one department)? Explain why you consider that you are right for the job and why you chose that department?**  
Accounting

**What is your biggest dream? Describe your ideal career?**  
I prefer foreign companies or international organizations

**Describe your ideal company.**  
where international standards are applied

**What was your biggest professional achievement?**  
Shell Oil Company

**What was your biggest setback?**  
Some Syrian private small businesses

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